



# JCU For-Credit Internship Registration Form

To be submitted to the Office of the Registrar will all required signatures.

During the Fall and Spring semesters For-Credit course will begin on the fourth week of classes and finish at the end of the s e m e s t e r.

During the Summer session (I) the course will begin on the first week and will finish at the end of the session.

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Please attach your unofficial transcripts to this form

To determine your student standing. □

Student Standing: Junior (60+ CE) \_\_\_\_\_ Senior (90+ CE) \_\_\_\_\_

*\*credits earned*

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**Part I** To be completed by the student applicant.

First and Last Name: \_\_\_\_\_

Semester enrolled (indicate one) Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer I \_\_\_\_\_  
Year 20\_\_

Major: \_\_\_\_\_

Minor/Concentration: \_\_\_\_\_

Name of the Organization/Firm where the Internship will take place

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*\*students should register for a regular JCU class while in the process of obtaining the For Credit Internship in the eventuality that said internship is not obtained*



**Part II** Brief description of internship duties and project proposal (Attach full description of proposed project for academic credit). N. of hours in the company: \_\_\_\_

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Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Part III** To be completed by the Department Chair

Signature of Department Chair: \_\_\_\_\_ Date: \_\_\_\_\_

Course code: \_\_\_\_\_398

This internship may count as a major elective: (yes or no)

I agree to be act as second grader on this internship for the student indicated above. My evaluation will be carried out in accordance with the University's policy on internships.

I designate Professor \_\_\_\_\_ to act as second grader on this internship for the student indicated above. The evaluation will be carried out in accordance with the University's policy on internships.

Signature of Designated Second Grader: \_\_\_\_\_ Date: \_\_\_\_\_

**Part IV** Career Services Director's Approval

This applicant has obtained an internship with one of JCU partner companies.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Part V Registrar's Approval

This applicant has met program Cumulative GPA (3.0), and academic status requirements, and a for-credit project proposal has been provided.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_