



# JOHN CABOT UNIVERSITY

## CHECKLIST – AM I READY TO GO? AM I MISSING ANYTHING?

Before you send off your documents to the Italian Consulate please take the time to check you have everything you need. Sending an incomplete package will cause delays, extra work for the Consulate and extra shipping fees...

- COVER LETTER FOR THE ITALIAN CONSULATE OF PHILADELPHIA
- THE REQUEST FOR VERIFICATION OF SCHOLASTIC & ACADEMIC DEGREES FORM
- YOUR DIPLOMA WITH THE APOSTILLE FROM THE DELAWARE DEPARTMENT OF EDUCATION
- YOUR OFFICIAL TRANSCRIPTS WITH THE APOSTILLE FROM THE DELAWARE DEPARTMENT OF EDUCATION
- YOUR OFFICIAL TRANSCRIPTS IN A SEALED JCU ENVELOPE
- THE ITALIAN TRANSLATION OF YOUR DIPLOMA
- THE ITALIAN TRANSLATION OF YOUR TRANSCRIPTS
- THE TRANSLATIONS OF THE SYLLABI OF ALL THE COURSES YOU TOOK AT JCU
- A PHOTOCOPY OF YOUR PASSPORT AND TWO PASSPORT SIZE PICTURES
- CASH/CREDIT CARD DETAILS OR PREPAID ENVELOPE FOR THE RETURN SHIPPING