APPLICATION FOR INDEPENDENT STUDY OR INDEPENDENT RESEARCH

PART I – TO BE COMPLETED BY THE STUDENT

NAME ____________________________________ Date __________________________

EMAIL ___________________________________ CUM GPA ___________________

ACADEMIC TERM OF REGISTRATION ___________ CREDITS REQUIRED : 3 CREDITS ☐ 4 CREDITS ☐

INDEPENDENT STUDY: (xx 281) ☐ or (xx 381) ☐ INDEPENDENT RESEARCH (xx 481) ☐

DEPARTMENT (i.e. Business, History): ________________________________________________

A COMPLETE SYLLABUS OF THE STUDY TO BE UNDERTAKEN MUST BE ATTACHED TO THIS APPLICATION

PART II – TO BE COMPLETED BY SPONSORING PROFESSOR

I agree to sponsor this Independent Study/Research in accordance with the attached syllabus.

My evaluation will be based on (e.g. research paper, written examination, presentations…):

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

SIGNATURE __________________________________________ Date __________________________

PART III – APPROVAL OF DEPARTMENT CHAIR

APPROVED: YES ☐ NO ☐ - SIGNATURE __________________________ Date ______________

PART IV – APPROVAL OF DEAN OF ACADEMIC AFFAIRS

APPROVED: YES ☐ NO ☐ - SIGNATURE __________________________ Date ______________

THIS APPLICATION, FULLY COMPLETED, MUST BE PRESENTED TO THE REGISTRAR’S OFFICE BY THE DROP/ADD DEADLINE.

STUDENT SIGNATURE __________________________________ Date __________________________

Cc: Faculty, Support, Department Chair, Dean’s Office, Student

(Updated Sept. 2015)
<semester of attendance here>

<course code here>

>Title of the independent study/research>

<Full Name of sponsoring professor>

COURSE OUTLINE

>Please type here a description of the topic of your independent study/research>

TEXTBOOKS, READINGS & OTHER MATERIALS FOR THE COURSE

>Please attach a bibliography (if you have it) or indicate the resources and/or books you are planning to use for your independent study/research>

GRADING BASIS

>Please indicate the criteria with your Professor will grade this independent study/research (i.e.: one final paper of minimum 20 pages – or – one quiz and one paper)>

ATTENDANCE POLICY

>Please indicate when and if you will be meeting with your sponsoring Professor throughout the independent study/research (i.e.: weekly meetings – or – meeting once a month)>

ACADEMIC HONESTY

>Please keep the following statement at the end of your syllabus>
The university policy on academic honesty appears in the catalogue and in the Student Handbook.