

# JOHN CABOT UNIVERSITY



**Application for Admission**

**[www.johncabot.edu](http://www.johncabot.edu)**

## Welcome from the President

Congratulations on your decision to apply for admission to John Cabot University.

We pride ourselves on fostering individual growth and development, while delivering the rigorous academic preparation graduates need to succeed in an increasingly competitive, multicultural environment. Our international faculty and student body, Rome location, and state-of-the-art curricula create an unparalleled learning environment.

John Cabot University is accredited by the Middle States Commission on Higher Education (3624 Market Street, Philadelphia, PA 19104, tel. 267-284-5000) and several of our programs are validated by the University of Wales. These are fundamental recognitions of the academic excellence of our University.

John Cabot University graduates go on to study at the London School of Economics, Notre Dame, Roma Tre, Columbia University, and many other fine institutions of higher learning. Those who choose to enter the workforce can anticipate employment with leading multinationals and government agencies, where their command of English and global outlook are warmly appreciated.

John Cabot University seeks to have a multicultural, multinational student body, and to that end, your application will be independently reviewed by members of the Admissions staff, with particular attention paid to academic accomplishments, qualities of character, motivation, and extracurricular involvement.

We appreciate the effort and care that you put into your application. It is our hope that the admissions process will be educational, as you assess yourself and consider your future plans. Please do not hesitate to contact our friendly, professional Admissions staff, if you would like assistance with any stage of the process.

With warm good wishes,

Franco Pavoncello, Ph. D.  
President

## APPLICATION PROCEDURES

You have ...	You can enter JCU ...	You are considered a ...
completed 12 years of education and have earned a high school diploma or certificate but have not attended college or	in the freshman year: fall, spring or summer sessions	<b>Freshman</b>
completed a baccalaureate or final exam taken after 13 years of education, such as AP's, Arbitur, Baccalauréat, GCSE "A" level, IB, Maturità, etc.	fall, spring or summer sessions, with a maximum of 27 credits.	<b>Freshman with advanced standing</b>
taken previous university-level courses	during any semester, or summer session, but you must complete at least 60 credits at JCU in order to receive a JCU degree	<b>Transfer student</b>
are currently enrolled at another institution and want to take courses at JCU for one or two semesters	during any semester or summer session	<b>Study abroad student</b>

Please return this Application form to the closest John Cabot University Admissions Office

### **Admissions Office**

John Cabot University  
Via della Lungara, 233  
00165 Rome, Italy

Tel: +39-06-681-9121

Fax: +39-06-589-7429

Email: [admissions@johncabot.edu](mailto:admissions@johncabot.edu)

(degree seeking inquiries)

Email: [studyabroad@johncabot.edu](mailto:studyabroad@johncabot.edu)

(study abroad inquiries)

### **US Office**

John Cabot University  
PO Box 11427  
Southport, North Carolina 28461

Toll Free Tel: 1-866-457-6160

## **ENLUS - English Language for University Studies**

An intensive English language course is offered for those students who intend to pursue an undergraduate degree program but lack the necessary proficiency in English. The ENLUS Program is specifically designed for academically qualified students to raise their language skills to university level. An introduction to the American higher education system and orientation to American culture are also provided.

## **Transfer Students**

The University welcomes applications from qualified students currently attending other colleges and universities. To be considered, applicants must be in good academic and disciplinary standing at their current or last attended institution, and must submit official transcripts for all university level work completed. Students entering with 30 semester credit hours (one year) or more of college or university transfer credit are not required to furnish secondary school records, unless they are seeking advanced standing (see below).

## **Advanced Standing**

Applicants with high results in the Advanced Placement exams, the College-Level Examination Program (CLEP), or who have successfully completed the French Baccalaurèat, Italian Maturità, British GCSE 'A' levels, International Baccalaureate or an equivalent national university entrance certificate may be eligible for advanced standing.

## **Application Dates**

All candidates are responsible for ensuring that the completed application and all supporting materials reach the University in time for the Admissions Committee to review the application and make the final decision. Check the JCU website for application deadlines for the semester for which you are applying. Non-European applicants especially should allow sufficient time for the processing of their student visa by the Italian Consulate in their area of residence.

Applicants will be notified by email and mail of the decision of the Admissions Committee within ten days after their file has been completed.

## **Non-Degree and Study Abroad Admissions**

Non-degree students or study abroad students should fill out an application form and provide documentation as do all other applicants. They are free to select those courses that best suit their interests and which have been approved (if visiting from another University) by their home institution's dean or academic advisor. Non-degree students must have satisfied prerequisites for courses selected.

## **Financial Aid**

All citizens and resident aliens of the United States who are enrolled as degree seeking students at the University may be eligible to participate in the Stafford Loan Program. Parents and independent students may borrow through the PLUS and unsubsidized Stafford Loan Programs respectively.

For more information on financial aid please consult our website [www.johncabot.edu](http://www.johncabot.edu) or email [financialaid@johncabot.edu](mailto:financialaid@johncabot.edu).

# APPLICATION FOR ADMISSION

Please print clearly. State which address you wish to have correspondence sent to.

Name.....

Gender ( ) Male ( ) Female

Current Address.....

..... (until...../...../.....)

Permanent Address .....

.....

Current Tel/Cell phone..... Permanent Tel.....

Email..... Fax.....

Date of Birth..... Country of Citizenship.....

Place of Birth..... Country of Passport.....

SSN (US Only)..... Ethnic origin.....

Passport Number..... Date of Expiration.....

## I wish to enroll for

- ( ) Fall Semester 20... ( ) Spring Semester 20... ( ) Academic Year 20...  
( ) Summer Session I 20... ( ) Summer Session II 20...

## I wish to apply to be a(n)

- degree-seeking student: ( ) freshman ( ) transfer  
( ) study abroad student  
( ) auditor

## Wishing to enroll for a(n)

- ( ) Bachelor of Arts in Art History ( ) Bachelor of Arts in Business Administration  
( ) Bachelor of Arts in Classical Studies ( ) Bachelor of Arts in Communications  
( ) Bachelor of Arts in Economics and Finance ( ) Bachelor of Arts in English Literature  
( ) Bachelor of Arts in History ( ) Bachelor of Arts in Humanistic Studies  
( ) Bachelor of Arts in International Affairs ( ) Bachelor of Arts in Italian Studies  
( ) Bachelor of Arts in Marketing ( ) Bachelor of Arts in Political Science  
( ) Associate of Arts ( ) ENLUS - English Language for University Studies  
( ) Undecided/Not Applicable  
( ) European Degree with JCU/University of Wales Programs in Business Administration, International Affairs or Political Science.

## Financial Data

If you are applying for a scholarship, financial aid, or a loan please list the funding source and indicate the approximate amount you expect to receive and the date you will be notified

Source..... Amount \$..... Date.....

Source..... Amount \$..... Date.....

Source..... Amount \$..... Date.....

( ) I wish to apply for a Work-Study/Assistantship at JCU (this does NOT guarantee that you will be awarded the assistantship)

Please indicate the name, address, phone and fax of the person/s responsible for your tuition and other expenses at the University. If this information is the same as your family data, simply indicate "same as below."

## Family Data

Father/Guardian.....

Home Address.....

.....

Occupation.....

Mother/Guardian.....

Home Address.....

.....

Occupation.....

List names of any relatives who have attended John Cabot University

.....

## Education

Dates of Attendance	School	Location	Certificate, diploma, degree, and date received

## Secondary/High School Education

	YES	NO
Are you currently in high school?		
Anticipated date of graduation?		
Did you graduate from high school?		
Did you earn your General Education Development Diploma (GED)?		

### Test Scores

<b>SAT</b>	Math	Verbal		
<b>ACT</b>	E	M	R	SR
<b>AP</b>	Subject		Grade	

### English Language Proficiency

If English is not your native language, please submit test certificates or any other documentary evidence of ability in English with this application.

All new students take an English language proficiency test prior to registration. Please indicate your level of competency:

Native speaker     
  Advanced     
  Intermediate     
  Elementary     
  Beginner

<b>TOEFL</b>	Score on computer-based test	Score on paper-based test	Score on Test of Written English	Date exam taken dd/mm/yy
<b>IELTS</b>	Score	Score on written component	Date exam taken dd/mm/yy	

I have taken the following standardized tests and arranged for copies of my scores to be forwarded to JCU:

SAT                                     
  ACT                                     
  AP                                     
  IB  
 TOEFL                                     
  IELTS

### Personal Essay

**(For Degree Seeking students only)** Using a separate sheet of paper, write an essay describing yourself in terms of past experiences and future plans, and indicate how John Cabot University's academic programs are related to them. Please develop your essay to the best of your ability: It will be reviewed as an important part of the admissions process.

### Letters of Recommendation

**(For Degree Seeking students only)** Send the Reference Forms (pages 11 and 12) to your referees, and ask them to return the forms directly to the Admissions Office at one of the addresses given on the bottom of the forms. You must submit two from professors or one from your guidance counselor or Principal.

### Certification by the Applicant

**(For both Degree Seeking and Study Abroad students)** I certify that all the information provided here is my own work, and to the best of my knowledge, is complete and accurate. I understand that any misrepresentation of information in this application may result in denial of admission or dismissal.

Signature.....Date.....

How did you first learn about John Cabot University? Please list names when appropriate:

- ( ) Internet (please specify).....
- ( ) Alumnus/ Student.....
- ( ) John Cabot University Representative.....
- ( ) High School/University.....
- ( ) Special Event/ Fair (please specify).....
- ( ) Publication/Advertisement (please specify and give reference number).....
- ( ) College Directory (please specify) .....
- ( ) Open House.....

Will you require Housing through John Cabot University?

- ( ) Yes, accommodation through the University
- ( ) No, own accommodation

*Upon acceptance to the University, all applicants requesting accommodations arranged through the University must complete a Housing Request Form. More information about JCU Housing and how to apply, can be found at [www.johncabot.edu](http://www.johncabot.edu). Applicants will be asked for a housing deposit to secure their accommodations.*

**I have requested**

- ( ) Official transcripts from all institutions I have attended (**For both Degree Seeking and Study Abroad students**)
- ( ) Letter(s) of recommendation (**For Degree Seeking students only**)
- ( ) Official test scores (**For Degree Seeking students only**)

**I have enclosed**

- ( ) A completed application form
- ( ) A personal essay (degree-seeking only)
- ( ) A \$50 (US/Canadian students) or a 50 Euro (European students) Application Fee.
  - The fee is non-refundable and may be paid in one of the following ways:
  - A personal Check drawn on an American bank
  - International money order, payable to John Cabot University
  - Wire transfer
  - Credit card

Signature \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Month Day Year

John Cabot University does not discriminate on the basis of race, color, national origin, religion, gender, age, or disability.

**Very Important: In order to process your application for admission, you must read and sign to give your consent to the Release below. If you refuse your consent for John Cabot University to use your data, it will not be possible for us to continue the application process. All data given will be safeguarded and used only in accordance with standards established by American and Italian law.**

## **PLEASE READ & SIGN THIS RELEASE**

### **DATA PRIVACY RELEASE**

On the basis of Italian legislative decree n.196 dated 30 June 2003 (hereinafter the 'Privacy Code'), containing provisions concerning the protection of personal data, JOHN CABOT UNIVERSITY, as the data controller, is required to issue instructions in relation to the use of the personal data of its students. The processing will be based on the principles of correctness, lawfulness and transparency together with the protection of the individual's privacy and rights.

**1. Source of the personal data** - The personal data in the possession of JOHN CABOT UNIVERSITY has been obtained from the individual to which such personal data refers (hereinafter the 'data subject'). The personal data can, furthermore, be obtained from third parties.

**2. Categories of data subject to processing** - For the purposes indicated below, JOHN CABOT UNIVERSITY processes personal data, such as, for example: name, address or other personal identification elements; information concerning the level of education and knowledge of languages; information concerning the student's accommodation while attending the university courses. JOHN CABOT UNIVERSITY, furthermore, in the course of its activity, can also process sensitive data including, as an example, information that would permit the disclosure of the ethnic origin of the student, information relative to a handicap or health problems (allergies etc).

**3. Purpose and method of processing** - The personal data in the possession of JOHN CABOT UNIVERSITY is processed for the purposes relating to the programming and carrying out of its academic activity. With regards to the aforesaid purposes, the processing of personal data is done utilizing instruments of a manual, electronic or automated nature, in accordance with a logic strictly related to the aforesaid purposes and, in all events, in such a way as to guarantee the security and privacy of the data in question.

**4. Data controller and data processor** - The data controller and data processor for the personal data covered by this information is JOHN CABOT UNIVERSITY.

**5. Sphere of communication of the personal data and those who can become aware of the same** - For the purposes indicated under point 3 above, JOHN CABOT UNIVERSITY may communicate the personal data to insurance and social security entities, the public administration, external consultants. The personal data may, furthermore, be communicated to the US Office of JOHN CABOT UNIVERSITY, at Southport, North Carolina 28461, and to other external consultants charged with maintenance of the IT systems.

**6. Nature of the conferring of personal data and the consequences of a refusal to reply** - With regard to the aforesaid purposes, the processing and the communication of your personal data do not require consent in those cases in which the processing and the communication are necessary to fulfill the obligations deriving from a contract or imposed by the law, by regulations or by EU legislation. With regard to the other purposes, the conferring of personal data is optional; however, refusal to provide the same will be evaluated by the data controller on a case-by-case basis and will determine the related consequences which will be connected to the importance of the data requested vis à vis the management of the relationship with the student.

**7. Rights of the data subject** - Finally, we inform you that the provisions concerning the protection of personal data allow the data subject to exercise specific rights towards the data controller, on the basis of article 7 of the legislative decree n. 196/2003.

#### **Agreement to the processing of personal data**

The undersigned (name and surname) having examined the information provided by JOHN CABOT UNIVERSITY on the basis of article 13 of legislative decree n.196/2003 and the rights recognized under the article 7 of the aforesaid decree:

- Gives his/her consent for the processing of the sensitive data required to undertake the operations indicated in the information.

I give my consent ( )

I refuse my consent ( )

- Gives his/her consent to the communication of his/her personal data for the reasons indicated and to the subjects indicated in the information and for the transfer of his/her personal data to the subjects indicated in paragraph 5 of the information:

I give my consent ( )

I refuse my consent ( )

Signature.....Date.....

## RECOMMENDATION FORM #1

**For the Student:**

Name of Candidate.....

*Waiver of Access*

I have requested that this report be submitted for use in the admissions process and for counseling by officials of John Cabot University.

( ) I waive access to this report which shall therefore be considered confidential.

Date..... Student Signature.....

**For the Referee:**

We would appreciate your candid assessment of the student named above, to aid us in evaluating his/her application for admission to John Cabot University. Your recommendation will be of greater than usual importance, as the University's European location calls for personal maturity and makes each student a representative of his/her own country.

1. Number of years and capacity in which you have known the applicant.....
2. Has this applicant displayed intellectual curiosity and shown that he/she enjoys the active exchange of ideas?  
     ( ) Yes                      ( ) No
3. In relation to other students you have taught, how would you rate him/her?  
     ( ) Top 50%              ( ) Top 25%              ( ) Top 10%              ( ) Among the very best
4. I rate this candidate for admission to John Cabot University on the following criteria:

	Not recommended	Without enthusiasm	Fairly strongly	Strongly	Enthusiastically
For academic promise					
For character and personal promise					
For emotional stability and self-reliance					
For relation to peers					
For sense of personal integrity					
<b>Overall recommendation</b>					

5. The admissions committee expects that the candidate will have demonstrated both strengths and weaknesses in intellectual and personal make-up. Your comments on his/her abilities, creative capacities and shortcomings would be helpful. Please use the other side of this page for your remarks. Thank you for your assistance.

Signature.....

Name and Position.....

Institution and Address.....

Email.....Telephone.....

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(degree seeking inquiries)  
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Toll Free Tel: 1-866-457-6160

## RECOMMENDATION FORM #2

### For the Student:

Name of Candidate.....

#### Waiver of Access

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( ) I waive access to this report which shall therefore be considered confidential.

Date..... Student Signature.....

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Name and Position.....

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