

JOHN CABOT UNIVERSITY



One-Day short course application

Submit your completed application to: professionaledu@johncabot.edu

Your application will be evaluated by an Admission Committee. Participants are expected to be 18 years or older at the start of the course and have a level of English C1 or higher

Applicant information

First name: _____

Last name: _____

Date of birth (dd/mm/year): _____

Mailing Address: _____

Email: _____

Telephone number: _____

Background

Please provide information on your educational and employment background.

Highest level of education/degree attained: _____

Year: _____

Name of educational institution: _____

Area of study:

Current Employer: _____

Position: _____

Our policy

It is the policy of JCU to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Agreement and signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a short course participant that I am expected to abide to John Cabot University's Code of Student Conduct and University regulations during the duration of the short course. Participants who are admitted will need to provide a national identity document.

Name (printed) _____

Signature _____

Date _____

Once you are accepted and decide to attend, payments must be made by bank transfer of 80€ to:

John Cabot University

ABI: 02008

CAB: 05189

CIN: E

Swift: UNCRITMM

IBAN: IT04E0200805189000400162854

Cause payment: One-day course " _____ "

Required Reading

VERY IMPORTANT: In order to process your application, you must read and sign - in the affirmative - the Release below. If you refuse your consent for John Cabot University to use your data, it will not be possible for us to continue the application process.

Italian Law on Privacy Data Privacy Release - READ & SIGN THIS RELEASE On the basis of Italian legislative decree n. 196 dated 30 June 2003 (hereinafter the "Privacy Code"), containing provisions concerning the protection of personal data, JOHN CABOT UNIVERSITY, as the data controller, is required to issue instructions in relation to the use of the personal data of its students. The processing will be based on the principles of correctness, lawfulness and transparency together with the protection of the individual's privacy and rights. **1. Source of the personal data** -- The personal data in the possession of JOHN CABOT UNIVERSITY has been obtained from the individual to which such personal data refers (hereinafter the "data subject"). The personal data can, furthermore, be obtained from third parties. **2. Categories of data subject to processing** -- For the purposes indicated below, JOHN CABOT UNIVERSITY processes personal data, such as, for example: name; address or other personal identification elements; information concerning the level of education and knowledge of languages; information concerning the student's accommodation while attending the university courses. JOHN CABOT UNIVERSITY, furthermore, in the course of its activity, can also process sensitive data including, as an example, information that would permit the disclosure of the ethnic origin of the student, information relative to a handicap or

health problem (allergies, etc.). It is to be noted that on the basis of article 4 of the Privacy Code, this data is "the personal data allowing the disclosure of racial or ethnic origin, religious, philosophical or other beliefs, political opinions, membership of parties, trade unions, associations or organizations of a religious, philosophical, political or trade-unionist character, as well as personal data disclosing health and sex life").

3. Purpose and method of processing -- The personal data in the possession of JOHN CABOT UNIVERSITY is processed for purposes relating to the programming and carrying out of its academic activity. With regard to the aforesaid purposes, the processing of personal data is done utilizing instruments of a manual, electronic or automated nature, in accordance with a logic strictly related to the aforesaid purposes and, in all events, in such a way as to guarantee the security and privacy of the data in question.

4. Data Controller and data processor -- The data controller for the personal data covered by this information is JOHN CABOT UNIVERSITY. The data processor for the personal data is Ms. Ricarda Van de Sandt, Associate Director of Admissions.

5. Sphere of communication of the personal data and those who can become aware of the same -- For the purposes indicated under point 3 above, JOHN CABOT UNIVERSITY may communicate the personal data to insurance and social security entities, the public administration, external consultants. The personal data may, furthermore, be communicated to the US Office of JOHN CABOT UNIVERSITY, PO BOX 11427, SOUTHPORT, NC - 2871, and to other external consultants charged with maintenance of the IT systems.

6. Nature of the conferring of personal data and the consequences of a refusal to reply - - With regard to the aforesaid purposes, the processing and the communication of your personal data do not require consent in those cases in which the processing and the communication are necessary to fulfill the obligations deriving from a contract or imposed by the law, by regulations or by EU legislation. With regard to the other purposes, the conferring of personal data is optional; however, refusal to provide the same will be evaluated by the data controller on a case-by-case basis and will determine the related consequences which will be connected to the importance of the data requested vis à vis the management of the relationship with the student.

7. Rights of the data subject -- Finally, we inform you that the provisions concerning the protection of personal data allow the data subject to exercise specific rights towards the data controller, on the basis of article 7 of the legislative decree n. 196/2003. Agreement to the processing of personal data The undersigned (name and surname) having examined the information provided by JOHN CABOT UNIVERSITY on the basis of article 13 of the legislative decree n. 196/2003 and the rights recognized under article 7 of the aforesaid decree: -- Gives his/her consent for the processing of the sensitive data required to undertake the operations indicated in the information.

Signature: _____ Date: _____